



Oneida County Habitat for Humanity is excited to promote our *A Brush with Kindness* home repair program. Through this program, local low-income, disabled and senior homeowners are able to apply for assistance with necessary home repairs.

Qualified applicants must:

- **Own** and **reside** in a home in need of repairs (no rental properties).
- Have homeowner's insurance coverage
- Reside within the service area of Oneida County Habitat for Humanity
- Fall below **60% of the combined median household income** for Oneida County
- Be up to date on mortgage and property tax payments
- Agree to partner with Habitat in all aspects of the repair project

Project requests may include:

- Grading/landscaping to improve drainage or accessibility
- Exterior repairs to roofs, doors, windows, porches etc
- Painting and/or siding repair
- Minor structural repairs
- Installation of handicap accessible ramps and railings
- Other necessary home repairs

Project requests may not involve:

- Elective reconstruction or remodeling projects
- Redecorating projects or un-necessary aesthetic changes
- **We do not do critical repairs such as roof repairs or replacement, foundation repair, mold removal, and other extensive work.**

If you qualify for this program and have a need for home repairs, please complete the attached application. Note that applications must include all required attachments listed below. Incomplete applications will not be accepted.

Required Attachments:

- Most recent property tax bill & mortgage statement
- Documentation of all salary/income for all residents in the home
- Documentation of any other supplemental income or financial assistance received by all members of the household (child support, social security, etc..)



Applicant Information:

Name:

Address:

City, _____ **State:** _____ **Zip code:** _____

Home Phone: _____ **Cell/Work Phone:** _____

Social Security #: _____

Are you a veteran? Yes / No

Do you own your home? Yes / No

Do you have Homeowner's Insurance? : Yes / No

Who is your Homeowner's Insurance provider? : _____

Home Occupants: Please list the following information for everyone currently living in your home. (Include all adults and children, family and others)

Name: _____ **Age:** _____ **Relationship to homeowner:** _____

Family Employment & Income: (Requires Attachments)

Please list all sources of income for your household. (Include salaries, retirement, disability, social security, alimony, child support, etc...)

Name of Income Source **Amount Received Monthly**

Total collective household monthly income: \$ _____



Requested Repairs:

Please give a detailed description of the repairs you require. Describe the work that needs to be done, reasons the repairs are necessary, and the desired end result. Attach additional pages (and pictures) if necessary.

Are you able to provide some of the labor necessary to complete your repair project?
(you, family, friends, neighbors etc.) Yes / No

Are you able to offer any other support to Habitat volunteers while they work on your repair project? (Water, refreshments, meals etc.) Yes/No

If approved, are you able to contribute any money towards the cost of materials for your repair project? Yes / No

If yes, how much are you willing to contribute? (Circle One) 10% 25% 50% 100%

Do you already have some (or all) of the materials needed to complete your home repairs? Yes / No

How long do you plan to stay in this home?

Homeowner Agreement

I certify that the information provided on this application is accurate. I agree to offer my assistance and support to Oneida County Habitat for Humanity, and to the volunteers who complete my home repair project, to the best of my ability. I understand that the labor for this program will be completed by unpaid volunteers. Oneida County Habitat for Humanity has assured me that repair volunteers will be properly trained and supervised by a member of Oneida County Habitat for Humanity's construction staff. I also understand that the *A Brush With Kindness* program and Oneida County Habitat for Humanity offer no warranties, expressed or implied, regarding any of the materials used or work completed during this project. I hereby release *A Brush with Kindness*, Oneida County Habitat for Humanity and all volunteers and staff associated with this program from any liability whatsoever.

Signature of Homeowner Date



**** Required Attachments ****

- Attach your most recent property tax bill or statement. This document must show the current tax value of the home and property, your name and physical address, recent payments and any balance due on the property.
- If you are currently making payments on a mortgage for the home in need of repair, please attach the most recent copy of your mortgage statement. Again, this must show the name and physical address of the homeowner and the balance due on the mortgage.
- Attach documentation for all salaries/paychecks received by occupants of the home in need of repair (paystubs, income tax returns, etc). These documents must include name of the income source, name of the recipient, and the amount received.
- Attach documentation of any additional or supplemental income received by members of the household. These income sources may include social security, disability, child support, alimony, etc.
- Attach any additional pages needed to describe the repairs you are requesting. Also, if possible, attach photographs of the repairs you are requesting.

***** This application will not be reviewed and processed until ALL required attachments have been received. Applications WILL NOT be returned.***

Application Process Checklist

- Complete this application in full.
- Add all required attachments.
- Send application and attachments to the address listed below.
- Completed applications will be reviewed and processed within 10 business days.

Submit your completed application and attachments to Oneida County Habitat for Humanity. Applications will be reviewed and approved as they are received. Once approved, projects will be completed based on the level of need, and on the availability of funding/resources.

Oneida County Habitat for Humanity
ATTN: A Brush With Kindness
494 French Road, Utica, NY 13502
Tel: 315.624.9010
Email: info@oneidacountyhabitat.org

Official Use Only:

Date Application was received: _____

Approved? Yes / No